

# How To Volunteer

Dear Level 1 Volunteer,

1. Please get a **Criminal Record Check** so that you can start volunteering at DreamLand Childcare Center any day, any time, from Monday to Friday, we're open from 7AM-6PM, so you can choose which days and which times you'd like to volunteer. Here's the information to get your Criminal Record Check:

**ONLINE:** <https://www.policesolutions.ca/checks/services/edmonton/>

**IN-PERSON Location:**

#108, 14315-118 Avenue Nexus Business Park

The Police Information Check Section is located on the west side of 142 Street and is accessible from either 142 Street or 118 Avenue. Ample free parking is available.

**Hours of Operation**

Monday to Thursday – 8:00 a.m. to 4:30 p.m. Friday – 8:00 a.m. to 12:00 p.m. CLOSED on all weekends and statutory holidays.

Day home/Day care/Adoption/Kinship/Foster care/Homestay - \$48 for one applicant.

2. Please **sign up for the FREE Online Childcare Orientation Course** here: <http://childcare.basecorp.com/home> They will ask you about the following information:

Employer: Panda Cub House Childcare Centre

Contact: Ludy Magracia

Number: (780) 298 - 2966

Once you've signed up, they will call me during the next business day to confirm your employment. Please do this at your earliest convenience. Furthermore, once you have successfully completed this course, you will attain your LEVEL 1 CERTIFICATE.

**SOURCE:** <http://humanservices.alberta.ca/family-community/child-care-providers-certification-orientation-course.html>

3. **Volunteer: 20 hours per week.** We are open from Monday to Friday 7AM – 6PM.

## ***Panda Cub House Childcare Centre 1***